W.6.a.

Memorandum Date: November 29, 2006 Board Order Date: December 13, 2006

TO:

**Board of County Commissioners** 

**DEPARTMENT:** 

**CAO/Economic Development Standing Committee** 

PRESENTED BY:

Mike McKenzie-Bahr, Community and Economic

**Development Coordinator** 

Teresa Wilson, County Counsel

**AGENDA ITEM TITLE:** 

IN THE MATTER OF FORMATION OF THE ROW RIVER

VALLEY WATER DISTRICT

## I. MOTION

MOVE TO INITIATE FORMATION OF THE ROW RIVER VALLEY WATER DISTRICT AND AUTHORIZE THE COUNTY ADMINISTRATOR TO PAY THE \$5940 FILING FEE FROM THE GENERAL FUND CONTINGENCY FUNDS.

## II. AGENDA ITEM SUMMARY

The residents of the Row River Valley region east of Baker Bay are requesting that the Board of Commissioners form a water district for that area.

The District formation request is being carried forward by the newly formed Row River Valley Water Association, which represents water users in that area.

The intention of the proposed Row River Valley Water District is to operate a community water system to serve residents and businesses that are losing their current water system due to action by the City of Cottage Grove.

There are several specific steps that the Board of Commissioners needs to take today in order for a District to be formed. One is issuing a Board Order. The second is referring the District application to the Boundary Commission for review.

As part of the District Formation process, costs will be incurred. The Association is requesting the County pay \$5,940 for the Boundary Commission application and \$3,200 in map expenses. County staff is working with the Association to find a different funding source. The results of that effort will be reported to the Board at its December 13, 2006 meeting.

## III. BACKGROUND/IMPLICATIONS OF ACTION

## A. Board Action and Other History

The Lane County Board of Commissioners has been financially assisting the residents of the Row River area pursue information regarding the feasibility of forming a water district to serve municipal water to the area. (Order No. 06-4-26-12)

This action has been necessitated by the City of Cottage Grove's plans to terminate service to 110 current water connections, serving approximately 140 homes and businesses. That termination will occur in June 2008. The termination is the result of the City deciding to eliminate the Layng Creek water treatment plant that serves these non-municipal residents.

As part of its termination package, Cottage Grove has offered to give users the portions of the system serving the impacted users, including the water intake source, two treatment facilities and water lines. In addition the City has offered water rights equal to current water use and \$10,000 to each water rate payer (a total of \$1,100,000).

The residents of the area have had several meetings, which have led to the formation of the Row River Valley Water Association. The main goal of this non-profit entity is to find a financially viable water solution. To assist with those ends, the County and City of Cottage Grove wrote and were awarded a \$15,000 grant to conduct an economic feasibility study of water options.

The work product of the study includes 1) review status of Layng Creek treatment facility, water lines, upgrade costs and operation and maintenance costs; 2) review alterative options for service including cost of new facilities and operation and maintenance costs; 3) acquisition costs (if any) 4) identification of any potential issues requiring environmental studies; 5) cost comparisons (construction and O&M) of water service options; 6) construction & Implementation schedule of options.

The preliminary results of the study were presented to the Row River Valley Water Association on November 21, 2006. Those results show that under present circumstances, the formation of a water district to operate and upgrade the former Cottage Grove system is an affordable alternative. At that meeting, the Water Association Board decided to move forward with its request for the Board of Commissioner to form a water district.

The initiation of a district formation can be an act of the Board of Commissioners under ORS 198.835. The attached Board Order prepared by County Counsel meets the necessary requirements to do so.

The basic steps are as follows:

- 1) The County Commissioners may initiate the formation of a district, which is located entirely within the County, by Board order.
- 2) The Board receives from the proponents of a formation a full and complete packet that will be necessary to file with the Boundary Commission. (These materials are attached to this agenda item.)
- 3) Within 10 days after the Board initiates the formation process, a certified copy of the Board Order, together with the documents required for filing with the Boundary Commission, is transmitted to the Boundary Commission for their action.
- 4) After the Boundary Commission has completed its action and adopted a Final Order, if it is favorable, the matter returns to the Board of County Commissioners.
- 5) If the formation includes a permanent tax rate, then at the time of the Final Hearing, Board will adopt an order placing the measure on the next available primary or general election ballot. (The Water District application does not include a tax rate.)
- 6) The Board would then place the selection of District Board members on the ballot.
- 7) If the election is favorable, the new district will be required to reimburse the County for the election. ORS 198.775(2). As the County is the initiating entity, unless other parties step forward with a contribution towards the formation that the Association could use to pay these costs, the County would bear the costs of the election if it is unsuccessful.

A full and complete packet that is necessary to file with the Boundary Commission is available for review with the Board Secretary. The elements of the packet and who they were prepared by is as follows:

- a. Filing fee The Association is requesting the County pay the \$5,940 fee.
- b. Boundary Commission information form This document was prepared by the Water Association attorney, Ken Jones.
- c. County Assessor cadastral maps, meeting the requirements of OAR 191-006-0000(3). These were purchased from the County Assessor and the County Surveying Division mapped the proposed District boundary on them as per the request of Boundary commission staff.
- d. Legal description (metes and bounds), meeting the requirements of OAR 191-006-0000(4) and ORS 308.225(2). These were prepared by County Surveying Division.
- e. Economic feasibility study meeting the requirements of ORS 198.749 and OAR 191-006-000(9), including

- i. Description of the services and functions to be performed by the district This was prepared by Community & Economic Development staff
- ii. Analysis of the relationships between those services and functions and other existing government services This was prepared by Community & Economic Development staff
- iii. Proposed 1<sup>st</sup> and 3<sup>rd</sup> year budgets for the district that demonstrate its economic feasibility This was prepared by the Water Association from information supplied by HBH Consulting Engineers
  - iv. Proposed tax base and tax rate. There is no proposed tax rate
- f. Statement of consistency with all applicable comprehensive land use plans. This was prepared by Land Management Division

## B. Policy Issues

Should the Board of Commissioners sponsor the formation of a district on behalf of County residents, or should it require a formal petition process?

## C. Board Goals

This project meets the following board goals:

- Provide opportunities for citizen participation in decision-making, voting, volunteerism and civic and community involvement.
- Contribute to appropriate community development in the areas of transportation and telecommunications infrastructure, housing, growth management, and land development.
- Maintain a healthy environment with regard to air quality, water quality, waste management, land use and parks.
- Protect the public's assets by maintaining, replacing or upgrading the County's investments in systems and capital infrastructure.

## D. Financial and/or Resource Considerations

There are costs associated with the District formation as shown below.

Boundary Commission Filing Fees	\$ 5,940.00
Election Fees	\$ 4,500.00
Publication of legal notices	\$ 500.00
Subtotal	\$10,940.00

Cost incurred by County	
Cadastral Maps	\$ 200.00
Boundary Maps	\$ 500.00
Metes and Bounds	\$ 2,500.00
Subtotal	\$ 3,200.00
Total	\$14,140.00

As can be seen on the above chart, the County has incurred \$3,200 in costs related to maps needed by the Boundary Commission as part of the formation package. The Water Association is requesting that the County pay for the \$5,940 Boundary Commission filing fee and the \$3,200 map expense. The Board of Commissioners currently has \$9,500 in its general fund contingency account.

The Water Association has requested that the City of Cottage Grove provide financing for all the above items. County staff is assisting the Water Association with a presentation for the December 11, City of Cottage Council meeting. The results of that meeting will be reported to the Commissioners during the December 13 meeting.

## E. Analysis

Time is of the essence in this matter, as the City of Cottage Grove is 18 months away from shutting of water to approximately 140 homes and businesses in the Row River Valley area.

A lot of decisions still need to be made regarding upgrades, operations, maintenance and viability of the water system serving the Row River area. The City has decided not to further operate the system. The County does not have the resources to operate the system.

The best alternative for solving the problems faced by the water users is to give them a mechanism to control their own water destiny. The formation of a Water District will do just that. A District gives the water users direct control over decisions that will determine

- Where do they get water: community system or wells
- What will their monthly water cost be
- In what manner water system upgrades will be made
- How system upgrades, operation and maintenance will be funded

The formation of a District will enhance the ability to solve the water problem. One specific example of this is that the Community Development Block Grant rules for counties regarding assisting with stand-alone water systems, require the formation of a District as part of the project eligibility determination.

The timeliness of District formation relates directly to the policy issue before the Board. If the Board acts as to form the District by Board Order, the process will move fairly quickly. If the Board chooses to have the Water Association form the district through a petition and election process, the earliest it appears that a District could be formed would be in September 2007, which is less than a year from the water shut off date.

## F. Alternatives/Options

- 1. The Commissioners can approve the Board Order to initiate district formation
- 2. The Board of Commissioners could request more information and delay action until that information is provided. Such a delay will result in the delay of the formation of the District.
- 3. The Commissioners can reject the request to form the District by Board Order.

### IV. TIMING/IMPLEMENTATION

If the Board of Commissioners acts today, staff will take the necessary steps to forward the materials to the Boundary Commission for its February 1, 2007.

Once the Formation is reviewed by the Boundary Commission and they have taken all required steps, if the formation receives approval then County staff will place the item back on the Board agenda for setting a final hearing.

In the meantime, County staff will continue to work with the Water Association to move forward on solving the water issue.

### V. RECOMMENDATION

Staff recommends that the Board of Commissioners initiate the formation of the District by Board Order and send the District application for the Boundary Commission for review.

## VI. FOLLOW-UP

The Board will continue to receive project updates as the process moves forward.

#### VII. ATTACHMENTS

A. Board Order

B. Petition for Formation of a Water District

Exhibit A: Legal description (metes and bounds)

Exhibit B: Map of proposed District

Exhibit C: Signed petitions from water users

Exhibit D: Economic Feasibility Form

Note: The entire Boundary Commission application package, including County Assessor cadastral maps are available for review with the Board Secretary.

# IN THE BOARD OF COUNTY COMMISSIONERS OF LANE COUNTY, OREGON

) IN THE MATTER OF FORMATION OF THE ORDER NO. 06-12-13) ROW RIVER VALLEY WATER DISTRICT

WHEREAS, in early 2006, the residents of the Row River Valley were informed by the City of Cottage Grove that their current water system would only be maintained for another two years, and

WHEREAS, the residents created the Row River Valley Water Association to begin the process of establishing their own water district, with the support of the Board of County Commissioners in the form of staff assistance and \$10,000 (Order No. 06-4-26-12), and

WHEREAS, the Board of County Commissioners has reviewed a petition from citizens in the Row River Valley area in which they request the Board initiate formation of a domestic water supply district organized under ORS ch. 264, and

WHEREAS, the petition includes the following materials required by the Boundary Commission by OAR 191-006-010: the legal description, an economic feasibility analysis, a statement regarding consistency with the applicable acknowledged comprehensive plan and local land use regulations, and

WHEREAS, the County has prepared the remaining materials required by the Boundary Commission, i.e., the information form and the cadastral maps, now therefore it is hereby

ORDERED that the Board of County Commissioners declares its intent and desire to initiate formation of a domestic water supply district organized under ORS ch. 264, to be known as the Row River Valley Water District, and it is further

ORDERED that the boundaries of the district shall be as described in Exhibits A and B attached to the petition, which Exhibits and petition are incorporated by this reference, none of which includes any territory within an incorporated city, and it is further

ORDERED that the district board shall be comprised of 5 members, to be elected pursuant to statute, and it is further

ORDERED that pursuant to ORS 199.476, certified copies of this Order and the accompanying materials shall be delivered to the Lane County Local Government Boundary Commission within 10 days, along with the required filing fee, which is being paid by the Row River Valley Water Association. In the event that the Association is unsuccessful in obtaining the funds necessary for the filing fee by December 23, the County Administrator is authorized to pay the \$5940 filing fee from the General Fund contingency funds.

DATED this 13th day of December, 2006.

APPROVED AS TO FORM

Date 12/5/06 Inna county

Jeruse 4/1/15

OFFICE OF LEGIL COUNSEL

Chair, Lane County Board of Commissioners

# BEFORE THE BOARD OF COMMISSIONERS LANE COUNTY, STATE OF OREGON

## Petition for Formation of a Water District

The undersigned electors or property owners within the territory described in this Petition are requesting that the Lane County Board of Commissioners initiate formation of a domestic water supply district organized under ORS Chapter 264, in accordance with ORS 198.835. The information required of a petition is as follows:

- 1. This Petition is filed pursuant to ORS 198.705 to 198.955.
- 2. The name and principal act of all affected districts and counties are:

## **EDUCATION:**

- A. Lane Community College; ORS Chapter 341
- B. Lane Education Service District; ORS Chapter 334
- C. South Lane School District; ORS Chapter 332

## **GENERAL:**

- A. Lane County; ORS Chapters 201-215
- 3. This is a proposal for the formation of a domestic water supply district, the principal act of which is Chapter 264 of the Oregon Revised Statutes. The Board of Commissioners of the District is to be elected and are to be five in number.
  - 4. The territory is inhabited with an estimated population of 725
- 5. The legal description of the proposed district is shown on Exhibit A, attached to this Petition, and is depicted on the map attached hereto as Exhibit B. All of the property is located in Lane County.
  - 6. The name of the proposed district is the Row River Valley Water District.
- 7. There is no proposed permanent tax rate. The district will operate with user fees.
- 8. The residents of the District have established a non-profit corporation known as Row River Valley Water Association, Inc., to assist with the formation of the District and, in the interim, provide a conduit for fundraising, grants, and an information source for the residents.

The members of the Board of Commissioners of the Row River Valley Water Association are:

<u>Name</u>	Address, Street/City
John Kirk	P.O. Box 94 Dorena, OR 97434
Richard Harden	36885 Shoreview Drive Dorena, OR 97434
Jackie Gwaltney	37080 Row River Road Dorena, OR 97434
Linda Sexton	75731 Booth Kelly Camp Road Dorena, OR 97434
Jim Eckstine	75748 Booth Kelly Camp Road Dorena, or 97434
not prepared, attached hereto as Exhibit C, 27' percent of the residents of the area. parties.	
	Board Member

## EXHIBIT A

Beg at the NW cor of S19 T21S R01W, sd pt being common to S13 & S24 T21S R02W and S18 & S19 T21S R01W;

th N88°18'E 1,302.3 ft to the N/S c/l of the NW 1/4 of S19 sd twp and rng, sd pt being the NE cor of the NW 1/4 of the NW 1/4 S19;

th Sly alg sd N/S c/l 1,325 ft m/l to SE cor of the NW 1/4 of the NW 1/4 sd sec;

th S45°22'06"E 932.91 ft;

th S 01°16'04"E 675 ft m/l to the E/W c/l of sd sec;

th N88°33'00"E 650 ft m/l to the cen of S19 sd twp and rng;

th S00°21'40"E 1,843.29 ft to a pt on the N li of L. Van Arbury DLC No. 37;

th N88°17'36"W 1,315 ft m/l to the Wly r/w of co rd no. 407 and 1009 commonly known as Row River Road in S19 of sd twp and rng;

th Sly alg sd r/w 210 m/l;

th leaving sd r/w, S12°12'W, 675 ft to N li of S30 T21S R01W;

th E on sd N li of S30, 103 ft m/l to its int wi the E r/w of co rd 1089 commonly known as Row River rd;

th Sly alg sd r/w of sd co rd to a pt 630 ft m/l N of the S li of S30 T21S R01W;

th N75°04'50"E 157.60 ft;

th S40°21'34''E 237.57 ft to the Wly r/w of the Oregon Pacific and Eastern Railroad (OP&E) in S30 sd twp and rng;

th SEly alg sd Wly r/w to its inter wi the E/W c/l of the NE 1/4 of S31 T21S R01W;

th Ely alg sd c/l 200 ft m/l to the NE cor of of the SW ¼, of the NE ¼ of sd S31;

th S 140 ft m/l to the Sly r/w of Oregon Pacific and Eastern Rail Road (OP & E);

th SEly alg sd r/w to its int wi the

E/W c/l of S32 T21S R01W;

th alg sd c/l, S89°01'8"E 960 ft m/l to a 2-inch iron pipe;

th S09°40'12"E 718.10 ft;

th E 210 ft;

th S09°40'12"E, 692 ft to th Nly r/w of Booth Kelly Private Road;

th NWly alg sd r/w, 130 ft m/l;

th SWly and perp to the c/l of the rd, 70 ft to the Sly r/w of sd Booth Kelly Private Road;

th SEly alg sd r/w to the N/S c/l of the SE 1/4 of S32 in sd twp and rng;

th Nly 2030 ft m/l to the E/W c/l of S32 in sd twp and rng;

th S89°01'08"E 1338.49ft to the W li of S33 in sd twp and rng, sd pt also being the W 1/4 cor of sd sec;

th Ely alg the E/W c/l of sd S33 to its inter wi the N/S c/l of sd sec in sd twp and rmg;

th Nly alg sd c/l 1,290 ft m/l to its inter wi the E/W c/l of the NE 1/4 of S33 in sd twp and rng, sd pt being the NW cor of the SW 1/4 of the NE 1/4;

th Ely alg the E/W c/l of sd NE 1/4 to the W li of S34 in sd twp and rng, sd pt being the N 1/16 cor of S34 in sd twp and rng;

th Ely alg the 1/16 li of S34 to the E li of sd sec;

th S01°26'E 1,310 ft m/l alg the E sec li of sd sec to the E/W c/l of S35 in sd twp and rng;

th Ely alg the E/W c/l 3960 ft m/l to the SW cor of the SE ¼ of the NE ¼ of sd S35;

th N0°24'51"E, 1294 ft m/l alg the N/S c/l of the NE 1/4 of S35 T21S R01W to the E/W c/l of the NE 1/4 of sd sec;

th Ely alg the E/W c/l of sd 1/4 sec 1322.75 ft m/l to the W li of S36 T21 S R01W;

th Nly alg sd W li of S36, 625 ft m/l to the NW cor of the SW ¼ of the NW ¼ of the NW ¼ of sd S36;

th Ely alg the projection of the E/W c/l of the NW ¼ of the NW ¼ of sd Twp and Rng, 2110 ft m/l;

th N 625 ft m/l to the N li of sd S36;

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th alg sd N li of S36, S86°31'E, 4,470 ft to the NE cor of sd S36; th Sly alg the W li of sd S36, 1260 ft to the NE cor of gov. lot 6 in sd S36;
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th alg the N li of sd gov lot 6, N86°17'40"W, 622.89;

th SWly 115.72 feet;

th S57°40'W, 325 ft;

th S64°30'W, 377.58 ft;

th N87°45'W, 150.00 ft;

th N59°15'W, 425 ft;

th N87°00'W, 265.00 ft;

th S72°00'W, 390.00 ft;

th N89°00'W, 265.00 ft;

th N71°15'W, 400 ft;

th N87°45'W, 1045.00 ft;

th N81°19'W, 311.92 ft;

th N89°15'W, 342.96 ft;

th S75°15'W, 790.00 ft;

th S75°15'W, 296.93 ft;

th N12°00'W, 125.64 ft;

th S78°00'W, 60 ft;

th S12°00'E, 135.64;

th S78°00'W, 396.16 ft;

th S72°00'W, 269.28 ft to the E li of S35, T21S, R01W;

th S0°14'28"E alg sd E li, 393.90 ft to the E  $\frac{1}{4}$  of sd S35;

th N88°04'09"W 880 ft m/l to a pt on the W r/w of private Booth Kelly Logging Road;

th SWly alg sd W r/w 1115 ft;

th leaving sd r/w and following alg the projection thereof, 375 ft m/l to the sly r/w of Row River rd

th Wly alg sd r/w, 100 ft m/l;

th leaving sd r/w, S02°52'E 377 ft m/l;

th W 95 ft m/l;

th N 84 ft m/l;

th N86°35'W 442.0 ft m/l to the C-S 1/16 cor on the W li of the SE 1/4 of S35;

th N87°15'30"W 2,620 ft m/l to the E li of S34 in T21S R01W;

th N84°00'W 1,039.90 ft;

th N30°15'W 580 ft to the c/l of Row River;

th NWly alg the c/l 1,200 ft m/l to the E/W c/l of S34 T21S R01W;

th Wly alg sd E/W c/l 280 ft m/l to the Wly r/w of co rd no 1089, commonly known as Row River rd;

th Sly alg sd r/w to its inter wi the N/S c/l of sd S34;

th Sly alg the N/S c/l to its inter wi the E/W c/l of the SW 1/4 of S34 in sd twp and rng, sd pt being the SE cor of the NE 1/4 of the SW 1/4;

th Wly alg the E/W of the SW 1/4 of S34 to the E li of S33 T21S R01W;

th Wly alg the E/W c/l of the SE 1/4 of S33 1307 ft m/l to its inter wi the N/S c/l of sd SE ¼ of S33 T21S R01W, sd pt being the NW cor of the SE ¼ of the SE ¼ of S33;

th Sly alg sd c/l 50 ft m/l to the Nly r/w of sd Row River rd;

th Wly alg sd r/w to its inter with N/S c/l of sd S33;

th Sly alg sd N/S c/l, 600 ft m/l to the E/W c/l of the SE ¼ of the SW ¼ of sd S33;

th Wly alg sd E/W c/l to its inter wi the N/S c/l of the SE 1/4 of the SW 1/4 of sd sec;

th Sly alg sd N/S c/l to its inter wi the S li of S33 in sd twp and rng;

th Wly alg sd S li to a pt S89°59.4'E, 274.78 ft from the SW cor of sd S33;

th S12°47'W, 35.2 ft;

th N87°04'W, 75.6 ft;

th S87°18'W, 57.9 ft;

th S71°52'W, 47 ft;

th S57°16'W, 105.8 ft to the E li of S5, T22S, R01W;

th Nly alg E li of S5 105.07 ft to its inter wi the Sly r/w of sd Row River rd

th SWly and NWly alg sd r/w to its inter wi the c/l of Row River;

th Wly alg sd c/l of Row River to its inter wi the N sec li sd S05;

th N89°30.4'W 250 ft m/l to the Wly r/w of co rd no. 679 commonly known as Sharps Creek Road;

th contg alg sd r/w Nly to center of Row River;

th NWly alg sd center of Row River to its inter with the E/W c/l of the SW ¼ of S32 T21S R01W;

th W alg sd E/W c/l to the W line of sd S32 sd twp and rng, sd pt being the NE cor of the SE ¼ of

the SE ¼ of S31 sd twp and rng

th  $N01^{\circ}36'27"E$  1,415 ft m/l to the E/W c/l of S31 T21S R01W, sd pt being the E 1/4 cor of sd S31 twp and rng;

th Nly alg sd W li of S32 to a pt 52.4 ft Nly from the W ¼ cor of sd S32;

th S31°00'W, 75.00 ft;

th N40°56'W, 146.5 ft

th N53°19'E, 70 ft m/l

th N54°10'W 25 ft;

th N53°19'E, 70 ft m/l to

the Sly r/w of co rd no. 407 and 1009 commonly known as Row River Road;

th NWly alg sd r/w 1775 ft m/l to a pipe;

th leaving sd r/w S85°15'45"W 660 ft m/l to a found pipe by survey;

th N28°27'35"W 162 ft to the 1/16 li by dependent resurvey (BLM-1958);

th Wly alg sd 1/16 li 274.53 ft to a brass cap, sd pt being on the N/S c/l of S31 sd twp and rng;

th N01°13'E 325 ft m/l to the Wly r/w of co rd no. 407 and 1009 commonly known as Row River Road;

th alg sd r/w NWly to the S sec li of S30 T21S R01W;

th contg Nly 1,340 ft m/l alg sd r/w to its inter wi the S li of gov lot 4 in sd S30;

th leaving sd r/w W 100ft m/l to the c/l of Row River;

th Nly alg the c/l of Row River, 500 ft m/l;

th W 100 ft to the W li of sd gov lot 4

th S alg W li of sd gvt lot 4, 495 ft to the SW cor of gvt lot 4;

th S84°55'31"W 1,282.24 ft to the W sec li sd S30, sd pt being the SW cor sd NW ¼ SW ¼;

th N00°08'23"E 1,300.66 ft to the W 1/4 cor of S30 sd twp and rng;

th N01°06'39"W 2,638.80 ft to the SW cor of S19 T21S R01W;

th N01°13.7'W 2,643 ft m/l alg the W li of S19 to

the NE cor of the SE ¼ of S24T21S R02W;

th Wly along the E/W c/l of sd S24 5,274 ft m/l to the NW cor of the SW ¼ of sd S24;

th Nly along the W li of sd S24 2,603 ft m/l

to the SW cor of the Mark Calvert DLC No. 43, sd pt also being the sec corner common to S13, S14, S23 and S24 T21S R02W;

th S89°08'56"W 1,326.30 ft to the N/S c/l of the SE 1/4 S14 T21S R02W, sd pt being the SW cor of the SE 1/4 of the SE 1/4;

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th N00°49'15"E 2,030 ft m/l to the Sly r/w of co rd no. 30 commonly known as Shoreview
Drive;
th NWly alg sd r/w 720 ft m/l;
th leaving sd r/w S 68° 58'W 210.90 ft;
th S14°E 329.57 ft;
th Ely 213.29 ft;
th S01°08'W 351 ft;
th S12°00'E 478.3 ft;
th Wly 667.15 ft;
th N01°08'E 818.9 ft;
th Wly 330 ft m/l to the N/S c/l of S14 in sd twp and rng;
th N00°49'52"E 420 ft m/l, sd pt being S 50 ft of the E/W c/l of sd sec;
th S69°52'W 310.5 ft;
th N05°36'W 146.59 ft;
th S88°12'30"W 1,030 ft m/l to the N/S c/l of the SW 1/4 of sd sec, sd pt being the NE cor of
the NW 1/4 of the SW 1/4;
th Sly 1,320 ft m/l alg sd N/S c/l to its inter wi the E/W c/l of the SW 1/4 of sd sec, sd pt being
the SE cor of the NW 1/4 of the SW 1/4;
th Wly alg sd E/W c/l to its inter wi the W li of sd sec by I.E. Humphrey survey;
th Wly 80 ft m/l to a pt on the W li of S14;
th Nly 3,959 ft m/l to the SE cor of S10 T21S R02W;
th N01°20'50"E 650 ft m/l;
th Wly 1,010 ft m/l within the SE 1/4 of sd sec;
th Nly 675 ft m/l to the N li SE ¼ SE ¼;
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th Ely 335 ft m/l;

th N01°09'10"E 410 ft m/l to the Sly r/w of relocated market road no. 30 now known as co rd no. 1279 commonly known as Shoreview Drive in S10 sd twp and rng;

th NWly alg sd r/w to the E/W c/l of S10 in sd twp and rng;

th S89°23'10"W 2,270 ft m/l to the N/S c/l of the NW 1/4 of sd sec, sd pt being the SW cor of the SE 1/4 of the NW 1/4;

th Nly alg sd c/l to the E/W c/l of the NW 1/4 of sd sec, sd pt being the NW cor of the SE 1/4 of the NW 1/4;

th Wly alg sd c/l 1,340 ft m/l to the W li of sd sec, sd pt being the SW cor of the NW 1/4 of the NW 1/4;

th N01°20'E 1,320 ft to the SE cor of S04 T21S R02W;

th S88°40'W 229.84 ft;;

th N46°47'58"E 57.91 ft;

th N35°58'44"E 105.50 ft;

th N01°57'35"E 38.89 ft;

th N64°16'02"E 64.78

th N34°50'26"E 81.91 ft;

th N59°41'35"E 107.31 ft;

th N29°50'29"E 80.34 ft

th N44°01'29"E 161.21 ft to the SWly r/w li of Shoreview Drive, co rd no.1279;

th alg sd SWly r/w li 2,430 ft m/l;

th S02°46'30"W 115.56 ft;

th W 626.84 ft m/l;

th Nly 175 ft m/l to sd SWly r/w li of Shoreview Drive;

th NWly along sd SWly r/w li 1,975 ft m/lto the E/W c/l of sd S04;

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th Wly alg sd E/W c/l 275 ft m/l to the SE cor of the SW ¼ of the NW ¼ of sd S04;
th Nly alg the N/S c/l of the NW ¼ of sd S04, 500 ft m/l to the NEly r/w of sd Shoreview Drive;
th NWly alg sd r/w li 1,150 ft m/l to the N li of Lot 8, Lazy Acres;
th NEly alg sd N li, 30 ft m/l to the Reservation Boundary li of Dorena Reservoir;
th alg said bndry li, S47°20'E, 971 ft to U.S. Mon 4-2;
th S67°16'30"E, 821.09 ft to U.S. Mon 4-3;
th S0°46'30"W, 440.02 ft to U.S. Mon 4-4;
th leaving said bndry, N89°09'30"E, 300 feet m/l to the shr li of Dorena Reservoir;
th SEly along the shr li to the int of the E sec li of sec 04 in sd twp and rg;
th cnt alg shr li 510 ft m/l to a point N of U.S. Mon 3-1;
th S, 160 ft m/l to U.S. Mon 3-1on the Reservation Boundary Line;
th alg the Reservation Boundary Line, S1°32'30"W, 920 to U.S. mon 3-2;
th N88°03'50"E, 100 ft to U.S. mon 3-3;
th N23°05'10"E, 385.17 ft to U.S. mon 3-4;
th N51°59'20"E, 285.59 ft to U.S. mon 3-5;
th S33°32'E, 900 ft to U.S. mon 3-6;
th S0°54′50″W, 200 ft to U.S. mon 3-10;
th leaving sd bndry li, S88°04'52"W, 260 ft m/l;
th N83°01'33"W, 70 ft;
th S8°25'27"W, 11 ft to the N li of S10, T21S, R2W;
th alg sd N li of S10, S88°04'52"W, 110 ft m/l to the NEly r/w li of Shoreview Drive;
th SEly alg sd r/w li, 1,450 ft m/l to a pt 40 feet from, when measured at rt angles to c/l sta
156+50;
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th SWly at a rt angle to sd c/l, 200 ft to the SWly r/w of sd co rd;

Page 9 of 11

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th S, 100 ft m/l;
th N88°44'15"E, 190 ft;
th S0°56'20"E, 910 ft;
th S89°23'10W, 200 ft;
th S0°56'20"W, 200 ft;
th N89°23'10'E, 200 ft;
th N40°48'30"E, 1050 ft;
th S69°24'E, 200 ft to the NEly r/w of sd Shoreview Drive;
th SEly alg sd Nly r/w to the W li of S11 T21S R02W;
th SEly alg sd r/w to the N li of S14;
th SEly alg sd r/w 720 ft m/l to pt 80 ft SEly of engineering station 226+00 on sd r/w;
th leaving sd r/w N81°41'50"E 564.43 ft;
th S28°04'30"W 440.60 ft to the Nly r/w of relocated market road no. 30 commonly known as co
rd no. 1279 Shoreview Drive;
th SEly alg sd r/w 1,890 ft m/l to a pt, sd pt being 120 ft m/l S of the S li of James R. Hobson
DLC No. 42;
th leaving sd r/w N89°19'E 450 ft m/l;
th S38°18'15"E 682.29 ft;
th S33°23'53"E 528.56 ft m/l;
th SWly 250 ft m/l to the Nly r/w of relocated market road no. 30 commonly known as co rd no.
1279 Shoreview Drive;
th SEly alg the Nly r/w of sd co rd to its inter wi the Sly r/w of co rd no. 407 commonly known
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th NWly alg the Sly r/w of co rd no. 407 to its inter wi the E li of S14 T21S R02W;

as Row River Road;

th NWly alg the Sly r/w of co rd no. 407 and 1283 commonly known as Row River Road to its inter wi the Sly r/w of Oregon Pacific and Eastern Railway;

th SEly alg sd Sly r/w to the E li of sd S14;

th cont alg sd Sly r/w, SEly to its inter wi the S li of DLC 43 in S13, T21S, R02W;

th alg sd S li of DLC 43, S88°57'59"E, 2,330 ft m/l to the SE cor of sd DLC 43;

th Nly 230 ft m/l to the point of beginning, being the NW cor of S19, T21S, R13W of W.M.

, all in Lane County, Oregon.

ALSO: All that portion of land lying within the right-of-way of Oregon Pacific and Eastern Railroad within S14, S13, and S24 T21S, R2W and S19, S30, S31, S32, S33, S34, S35 and S36 T21S, R1W, W.M.

LCBC:LCOG: L:\BC\LEGAL\ROW RIVER RFPD LGL.DOC Last Saved: December 4, 2006

Exhibit B.

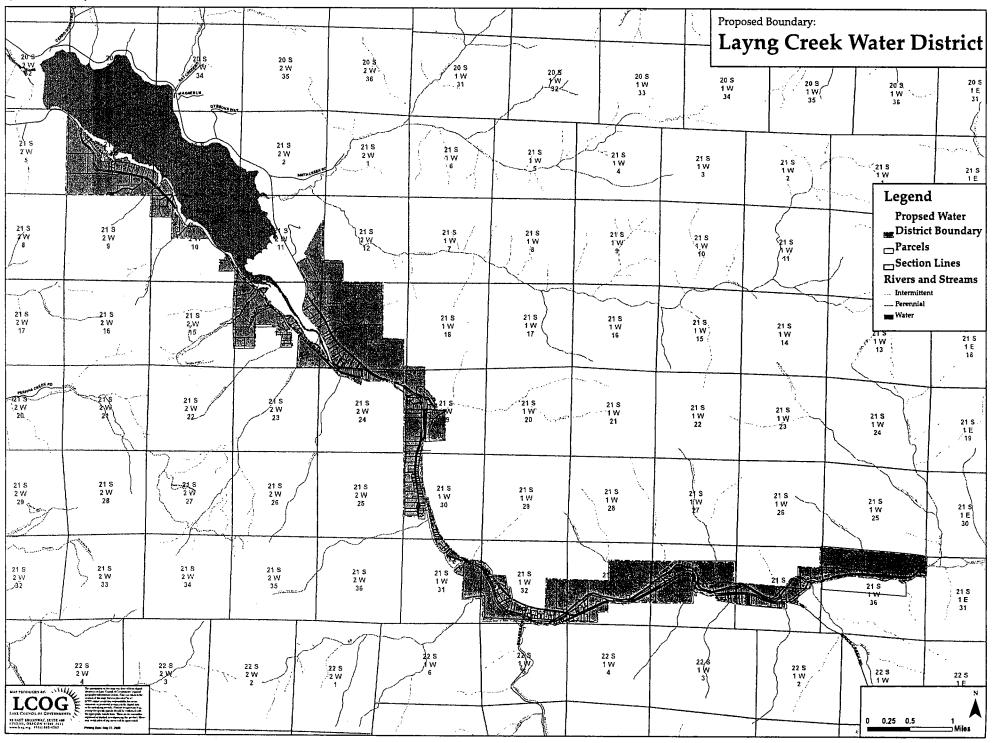


Exhibit C

## **ROW RIVER WATER**

### Petition for Water Services for Residents of the Row River Area

We, the below signed residents of the Row River area, hereby petition the Lane County Board of County Commissioners and the City of Cottage Grove, for their assistance in establishing a domestic water supply district to provide water services to the residents of the area.

In furtherance of this process, the residents in the Row River area acknowledge the following:

- 1. The City of Cottage Grove has indicated that domestic water service for the residents in this area will be eliminated in 2008.
- 2. The City of Cottage Grove and Lane County both have agreed to assist the residents in review of options to resolve the challenges of continued domestic water supply service.
- 3. The residents have formed a non-profit corporation known as Row River Valley Water Association, for the purpose of developing information, applying for grants, and proposals for consideration by all parties, including petitions for formation of a water supply district (ORS Chapter 264). Such work would initially include establishing service boundaries, developing engineering proposals for cost estimates, and developing an economic feasibility study for operations.
- 4. The City of Cottage Grove has announced, subject to its conditions, that it would provide to each affected residence the sum of \$10,000. By my signature below, if a water district is formed, it is my intent to instruct the City to pay such sums to the district for capital projects, formation, and initial operating costs.
- 5. The City of Cottage Grove has announced that it is planning to make a refund of surcharges on existing water bills, based on a formula it has adopted. To the extent I am due a refund of such a surcharge, by my signature below, if a water district is formed, the City is instructed to forward such sums to the district to be used for capital projects.
- 6. By my signature below, I authorize the use of this petition as a show of support for formation of a domestic water supply district, established under ORS Chapter 264.
- 7. I acknowledge that if I have not instructed that funds from the City of Cottage Grove be deposited with the formation corporation, I may be subject to offsetting amounts for hookup, installation, and system development fees, as may be determined by a future governing body of the district.
- 8. I acknowledge that in return for the City of Cottage Grove transferring funds listed in paragraphs 4 and 5, I may be asked to sign a City waiver of claims form.

DATED this \_\_\_\_ day of June, 2006.

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Petition for formation - Page 2 of 2

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DATED this \_\_\_\_ day of June, 2006.

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Robert E GEER		Signature
Printed Name		Signature  N.M.W.M.C.S.  Signature
LICHARD WILCOX	Address	Signature
Printed Name	Address	
	Address	Signature
Printed Name	Addiese	
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Printed Name	Addie22	

#### **Economic Feasibility Form**

ORS 199.465(1), relating to major boundary change proposals, requires that the petition for formation of a city or district "... be accompanied by an economic feasibility analysis. The analysis shall include, among other items, a description of the services or functions to be performed or provided by the new unit and analysis of their relationship to other existing or needed government services."

To assist counties in their administration of this analysis, the boundary commissions suggest that the following information be included in the analysis:

#### B. <u>Background Data</u>

Estimate of population within the proposed city or district:

725 people

2. Estimate of the number of residential units:

315 residences

3. Existing county zoning: Provide zoning map with outline of proposed city or district. On the zoning map indicate the location of existing industrial plants, major commercial uses, and public buildings. (See attached zoning maps)

4. Land area in square miles:

14.81 square miles

5. The area contains the following major topographic features:

a. River or Stream

Row River
Anderson Creek
Bluff Creek
Brice Creek
Cedar Creek
Gleason Creek
Hawley Creek
King Creek
Layng Creek
Pitcher Creek
Spring Branch
Vaughn Creek

b. Lake <u>Lake Dorena</u>

c. Flooding Potential 100 year floodplain

d. Swamp or Marsh

N/A

e. Hills
f. Shallow Soils
N/A

g. Unstable geologic areas

Areas near Lake Dorena are

prone to rock slides and

erosion

6. The proposal is within the following special districts:

<u>District</u>
Domestic Water Supply
Park and Recreation
Metropolitan Service
 Highway Lighting
Sanitary
Sanitary Authority
County Service
Vector Control
Rural Fire Protection
Forest Protective Association
School District # 45J3

7. The proposed district includes the City of: N/A

#### B. Facilities and Costs

 The following facilities and services are desired by the initiators to be provided within the first two years after formation. If equipment or facilities are already available, please note. Please use a separate sheet if necessary.

First two years after formation

- a. Water treatment and distribution.
  - 1. Location and source of supply: Layng Creek available
  - 2. Number of reservoirs: none
  - 3. Treatment facilities: available. Portions to be upgraded.
  - 4. General size of lines 14 inch already installed. Portions to be replaced due to age of lines.
    - a. Will they accommodate fire flows? Not at present. It would accommodate pumper truck if hydrants were installed.
  - 5. Is system proposal in conformance with the adopted water plan for the area Yes

- b. Parks No.
  - 1) Proposed location and size
  - 2) Facilities to be provided
  - 3) Proposed recreation programs
- c. Highway lighting No
  - 1) Type of lights to be used
  - 2) Will you use existing or new poles or both
  - 3) Will utility service be under or above ground?
- d. Sanitary sewage treatment and collection No
  - 1) Size and location of plant and outfall location
  - 2) Design capacity/service area
  - 3) Degree of treatment of wastes
  - 4) Is proposal in conformance with the adopted sewer plan for the area
- e. Vector control- No
  - 1) What is proposed to be controlled and how?
- f. Fire protection- No
  - 1) Location of station(s)
  - 2) What type and how much equipment is to be used
  - 3) Size of tankers in gpm (gallons per minute)
  - 4) Number of full-time personnel
  - 5) Number of volunteers available
    - a) During day
      - (1) Number between ages 25 to 40
    - b) During night
      - (1) Number between ages 25 to 40
  - 6) Proposed training
  - 7) Will you have any mutual aid agreements with whom?
- g. Storm drainage No
  - 2) Proposed collection system
    - a) Pipes: size and location
    - b) Ditches: size and location
  - Location of outfall
  - 4) Is proposal in conformance with adopted regional plan?
- h. Police protection No
  - 1) Number of police persons proposed by rank
  - 2) Number of cars
  - 3) Level of service, eg. number of patrols, number of hours covered
- i. Planning, zoning, and subdivision control No
  - 1) Level of service
  - 2) Number of personnel
- j. Solid waste collection No
  - 1) Location of disposal sites
  - 2) Method of collection

	O) November				
	3) Number	of trucks and perso	onnei		
k.	Ambulance	· · -			
	<ol> <li>Number</li> <li>Number</li> </ol>	of ambulances			
	3) Level(s)				
		· ·			
1.	Mass transit				
	<ol> <li>Number</li> <li>Frequent</li> </ol>	or buses acy of service			
	3) Number				
	4) Routing				
m.	Public Work	s - No			
	1) Street M	laintenance			
	2) Street C				
		e 111.1	•		
	hich of the abo mation?	ove facilities and se	rvices are proposed	to be provided w	vithin <u>five</u> years after
		r none of the above	e facilities and service	res are proposed	to be provided with
	e years after fo		2 Idding of the SCI VII	ccs are proposed	TO DE PIOVIGEO WIGH
_					
			<u> </u>		
_					
Es	timated cost to	o provide, maintain,	, and operate each	service:	
		į	Estimated Cost Firs	t Year	
	Name of	Personnel		Capital	Debt
	Service	Services	Supplies	Outlay	
W	Vater District	\$ 15,000	\$ 16,800	\$ 70,000	
		\$	\$	\$	\$
		\$	\$	- \$	\$
_		<del></del>	\$\$		<del></del>
		\$	<del></del>		\$
		\$\$ \$\$	\$	\$\$	\$\$ \$
		\$\$ \$\$	\$ \$	\$\$ \$	\$\$ \$\$
	Name of Service	\$\$ \$\$	\$ \$	\$\$	\$ \$

16,800

70,000

Water District \$

15,000

<u>Service</u>	<u>Ag</u>	ency	<b>Annual Cost</b>		<u>st</u>	
			. \$_			
			. \$_ \$	<del></del>		
			. ₽_ \$	<del> </del>		<del></del>
	<del></del>		. *-			
Financial Resources  1. The following sources of revenue	will be	used to fir	nance	the above s	erv	rices:
Source			To	otal Amount		
General Obligation Bonds			\$	0		
Revenue Bonds			\$	0	-	
Ad Valorem Tax			\$	0	-	
Tax Base	\$	0			-	
Serial levy	\$	0	_			
Debt Service Levy	\$	0	_			
State Shared Revenues (\$	per	capita)	- \$	0		
Gas tax	\$	0			-	
Grants (Source: City of Cottage Gro	ve)	· · · · · · · · · · · · · · · · · · ·	<sup>-</sup> \$ 1,	100,000.00		
Federal Revenue Sharing			\$	0	-	
User Fees (please state type: water, sewer)					-	
Type: Water	\$ 10	6,000/annua	ıl			
Type:			_			
Direct or special assessment			\$	0		
Connection Charges			\$	0	-	
Other (please list eg., fines, license, fundraising events, etc.)					-	
			\$	0		
-	_		\$	0	-	
				******	\$	1,100,00

	2.		e <u>2004-2005</u> true casn v proposed city or district			\$69,066,657		
	3.	The	The maximum bonding capacity by law is% of the true cash					
		value (\$) of the proposed district.						
	4.	D. The	Bonds for \$ e projected tax rate for the	_(%X TCV) is the max ne vear is: \$	per thousand TCV			
	5.	The	e projected tax rate for the	ne following year is \$	per thousand TC	V		
<b>D</b>	l In	ite ei	f Covernment Within Th	roo Miles of the Propose	d City or District			
D.	<u> </u>	ilo U	ts of Government Within Three Miles of the Proposed City or District					
	1.	The following units of government are within three miles of the proposal and currently provide the services listed:						
		a.	The City of	Not Applicable				
			Services:	☐ water,	☐ fire	· · · · · · · · · · · · · · · · · · ·		
			☐ sanitary sewers,	☐ storm sewers	☐ police,	□ parks		
			☐ lighting,	☐ planning, zoning and subdivision control,	□ ambulanœ,	□ solid waste,		
			☐ street maintenance,	☐ street construction				
		b.	<u>Name</u>	<u>District</u>	<u>Se</u>	rvice		
				Domestic Water	☐ water,	☐ fire,		
			N/A	Supply (ORS 264)	☐ lighting,	☐ drainage		
			N/A	Park and Recreation (ORS 266)	☐ parks			
			N/A	Metropolitan Service (ORS 268)	<ul><li>☐ sewer,</li><li>☐ transit,</li></ul>	<ul><li>☐ solid waste,</li><li>☐ drainage</li></ul>		
			N/A	Highway Lighting (ORS 372)	☐ lighting			
			N/A	Sanitary (ORS 450.005245)	<ul><li>☐ sewer,</li><li>☐ street maintenance</li></ul>	□solid waste,		
			N/A	Sanitary Authority (ORS 451)	<ul><li>☐ sewer,</li><li>☐ insect control</li></ul>	☐ drainage,		
			N/A	Vector Control (ORS 451)	☐ controls vectors			
			N/A	Rural Fire Protection (ORS 478)	☐ fire,	□ ambulance		

	c. If this proposal is within 3 miles of an existing desired for the new city or district, state reason government:  Not Applicable	city or district that provides any of the services ons for not annexing to the existing unit of		
E. <u>lm</u> 1.	ary within ten years of this formation as a result			
	of the services proposed to be rendered by this cwater,fire,sanitary sewers, parks,school,solid waste dispos	storm sewers,police,		
	None of the listed additional services may be necessalt of the services proposed to be rendered by			
	A taxing district has been proposed to solve this problem rather than a private company for the following reasons:  The water users who are losing their service from Cottage Grove have held public meetings to discuss solutions to the issue. The agreed upon solution was the formation of a water district. Formation of a district appears to be the best solution as the water service needs of the area can best be met by a district service which would be eligible for grants and will directly represent the users of the system. A business would not be eligible for funding sources like Community Development Block Grants. In addition, a business would be able to set rates without input from the users of the system			
2.	2. Describe the problem (s) which necessitate the formation of a district and why it is necessform a new unit of government: At least 140 water users are losing municipal water service from Cottage Grove because is eliminating the Layng Creek water treatment plant that serves these non-municipal response Grove has offered to turn over the portions of the system serving the impacted plus water access to serve them. In addition, the city has offered \$1,100,000 to fund up the system. In order to operate the system being offered the water users, a water district to be formed. The water district would manage the physical facilities, ensure that water supplied to homes throughout the area, bill water users and apply for any additional funneeded to upgrade the system.			
This fo	rm has been prepared by the following persons:  Name	Representing		
	Ken Jones Mike McKenzie-Bahr	Row River Valley Water Association  Lane County		